

## <u>Bill Form</u>

Name:	Dept./Section:		Date:	
SL. No. & Date	Description	Quantity	Rate	Amount (Tk.)
Total Bill Amount				
Advance Tk. (–)				
Due Total Amount				

In words:

Prepared by

Work Approved by Head of the Dept./Section Bill Approved by Treasurer Bill Approved by Executive Director Bill Approved by Vice-Chancellor

Checked by (Accounts)

Amount Received by